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Marsa Alam on June 15, 2017

To Whom It May Concern

This is to certify that **Mr. Mina Milad Fouad Abdelmasih** was employed by Paradise Hotel Mannagement Company Starting **from 21-09-2014** till he resigned on **31-05-2017**.

The last position that Mr. Mina held was **Senior Systems Administrator.**

Mr. Mina displayed great enthusiasm and dedication during his employment with us.

Working Hours: Full Time – 48 Hours per week.

Country of employment: Arabic Republic of Egypt.

Description of responsibilities:

Plan, develop, install, troubleshoot, maintain and support a domain environment with associated server hardware and four remote work-group sites through:

* Maintaining ERP database architecture
* Performing the operational establishment and preventive maintenance of backups, recovery procedures, and enforcing security and integrity controls
* Implementing and administering database documentation, guidelines, policies and procedures
* Testing database systems and upgrades, such as debugging, tracking, reproduction, logging and resolving all identified problems, according to approved quality testing scripts, procedures and processes
* Accepting responsibility for the processes, procedures and operational management associated with system security and disaster recovery planning
* Liaising with security vendors, suppliers, service providers and external resources; analyzing, recommending, installing and maintaining software security applications; and monitoring contractual obligations, performance delivery and service level agreements
* Troubleshooting and providing service support in diagnosing, resolving and repairing server-related hardware and software malfunctions, encompassing workstations and communication infrastructure
* Ensuring that the design of computer sites allows all components to fit together and work properly, and monitoring and adjusting the performance of networks
* Continually surveying the current computer site to determine future network needs and making recommendations for enhancements in the implementation of future servers and networks

The above information is given to the employee upon his request without any legal responsibilities towards the Hotel Management company.

Marcella Zunini

Managing Director

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